

## **General Booking Information**

Promoter is responsible for the Venue Rent plus the following Venue Use Fees:

- Equipment Rental
- Clean-up
- Conversion
- Ticket Office Services
- Staffing
- Live Entertainment Tax

All out of pocketed expenses associated with the event are paid by the Promoter.

### **Minimum Building Expenses:**

VENUE agrees to provide LICENSEE with an estimated cost of minimum building expenses for the event. If, within fourteen (14) days prior to the Event Date, LICENSEE does not have sufficient funds in the Ticket Office to cover minimal building expenses, VENUE has the right to cancel the event.

### **Tickets:**

Tickets are sold exclusively through UNLVtickets outlets, Venue Ticket Office and Internet ([www.unlvtickets.com](http://www.unlvtickets.com)). All tickets sold are subject to a \$3.00 facility fee that is added to the price of the ticket.

### **"Gross Ticket Sales"**

Defined as "the gross amount paid for tickets, admissions or any rights to admissions after deducting only any applicable federal, state, or local admission taxes. Gross receipts shall be determined irrespective of whether paid in cash or otherwise and irrespective of the failure of the holder of any admission ticket to use same."

### **Certificate of Insurance:**

Promoter must provide, from a company with an AM-BEST rating of at least "A-", a minimum of \$1,000,000 commercial general liability policy. In preparing the Certificate of Insurance, UNLV's representative for Risk Management has provided two alternative methods:

If Certificate Holder reads: "Board of Regents, University and Community College System of Nevada on behalf of the University of Nevada, Las Vegas and the {VENUE NAME}", then the Additional Insured may be listed simply as "Certificate Holder".

If the Certificate Holder is not designated as above, then the Additional Insured must carry the above clause.

The University address of 4505 South Maryland Parkway/Box 450003, Las Vegas NV 89154-0003, should appear on the certificate. (Please see attached sample for further clarification.) Please review the contract for full requirements and deadline information.

### **Artist Contract:**

First-time promoters must provide signed artist's contracts prior to tickets being placed on sale.



